

# KINCAID ♦ BRYANT

**Consulting Engineers**

A professional corporation

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**Mechanical • Electrical • Plumbing • Fire Protection • Value Engineering**

1085 Vista Park Drive • Suite A • Forest, VIRGINIA • 24551

PHONE: 434-846-6510 FAX: 434-846-0005

To: **All Document Holders**

From: **KINCAID ♦ BRYANT**

Date: November 9, 2009

Comm. No.: 08103

Project: SWVTC – Replace Ductwork in Buildings 1, 2, 9 and 10  
Project Code: 720-10880-38-11

RE: **Addendum No. 1**

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Gentlemen:

Enclosed for your information is a copy of Addendum No. 1, including changes and modifications to the Specifications and Drawings, for the above referenced project.

Please attach this addendum to all copies of the Contract Documents in your possession so that they may be brought up-to-date.

Acknowledgment of receipt of this addendum is required on the Bid Form.

Sincerely,  
**KINCAID ♦ BRYANT**



David A. Kincaid, PE

Enclosure

# KINCAID ♦ BRYANT

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At the time of submission of bids, written acknowledgment of receipt of this Addendum by the Bidder shall be made in the appropriate blank on the Bid Form.

This Addendum has been issued to all Document Holders on record with our office. Bidders shall see that all Sub-Contractors are properly notified of the applicable provisions herein.

The information in this Addendum supersedes any contradictory information or omission set forth in the Contract Documents, including all previous addendums.

**Addendum No. 1, dated November 9, 2009, to Bidding Documents for Southwestern Virginia Training Center – Hillsville, Virginia: Replace Ductwork in Buildings 1, 2, 9 and 10, Plans and Specifications dated October 2, 2009, K♦B File No. 08103, Project Code: 720-10880-38-11.**

**TO: PLAN HOLDERS OF RECORD**

**FROM: KINCAID ♦ BRYANT, Consulting Engineers  
725 Church Street, 7<sup>th</sup> Floor  
Allied Arts Building  
Lynchburg, VA 24504**

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***This Addendum forms a part of the Contract Documents and modifies the Plans and Specifications dated October 2, 2009, as noted below. Acknowledge receipt of this Addendum on the Bid Form. Failure to do so may subject Bidder to disqualification.***

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**GENERAL**

1. See attached Pre-Bid Conference Agenda and Pre-Bid Attendance List and Plan Holders List.

**END OF ADDENDUM NO. 1**

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PHONE: 434-846-8510 FAX: 434-846-0005

## PRE-BID CONFERENCE AGENDA

**Project:** Replace Ductwork in Buildings 1, 2, 9 and 10

**Comm. No:** 08103

**Project Code:** 720-10880-38-11

**Held:** October 27, 2009

**Revision Date:**

**Location:** Southwestern Virginia Training Center

**Copy to:** all attendees, all document holders, file

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### I. Project Personnel:

#### Engineer contacts:

	Representative	Telephone	Fax	e-mail
Project Manager	David A. Kincaid, PE	434.846.6510	804.846.0005	dkincaid@kbengineers.com
Electrical Engineer				
Mechanical Engineer	David A. Kincaid, PE	434.846.6510	804.846.0005	dkincaid@kbengineers.com

#### Owner contacts:

Organization	Representative	Telephone	Fax	e-mail
DMHMRSAS	Karl Fears	804-363-9890	804-561-2745	kfears@ipsva.com
Southwestern Virginia Training Center	Dick Felts	276-728-1138	276-728-3127	richard.felts@dbhds.virginia.gov

#### Additional contacts:

Firm Name	Representative	Telephone	Fax	e-mail
Southwestern Virginia Training Center	Larry Bedsaul	276-233-2799	276-728-3127	larry.bedsaul@dbhds.virginia.gov

**Note:** All correspondence, inquiries, clarifications, changes, and requests for information shall be directed to the Project Manager as the single-point contact for action and direction.

For list of attendees, see Attachment A.

## II. Scope of Project:

- A. The scope of the project includes generally, the Work includes removing the existing fiberglass ductwork systems Buildings No. 1, 2, 9 and 10, provide new sheet metal ductwork with exterior fiberglass insulation, new variable volume units with reheat coils and diffusers, reheat coils, controls connected to the existing Trane Summit Control System, indicated ceiling repairs and replacements and other related work.

## III. Confirmation of Bid Date and Time.

- A. Bids will be received until November 17, 2009, at 2:00 pm, local prevailing time (according to the Bid Officer).
- B. Bids will be opened on November 18, 2009, at 2:00 pm, local prevailing time (according to the Bid Officer).

## IV. Project Review:

- A. Drawings.
- B. Specifications.

## V. Project Schedule:

- A. The project duration is 365 days.

## VI. Pre-Bid Questions.

- A. Submit questions and requests for clarification on the form provided in the Specifications.
- B. Questions arising after the 5 (five) day cutoff cannot be addressed in time to notify all bidders fairly. In the event of any questions at that time, including requests for substitutions, the bidders are instructed to base their bid on the documents in-hand, including all issued addenda.

## VII. Special Concerns – None.

## VIII. Special Conditions – None.

## IX. Supplemental General Conditions.

## X. Equals and Substitutions.

- A. **Equals:** Any other brand, make or manufacturer of a product, assembly or equipment that is equivalent to that specified, considering quality, capabilities, workmanship, configuration, economy of operation, useful life, compatibility with design of the work and suitability for the intended purpose, and which is accepted as such by the Owner.
- B. **Substitutions:** Materials, products, equipment, or assemblies *that deviate from the requirements of the Contract Documents* but which the Contractor deems will perform the same function and have equivalent capabilities, service life, economy of operation, and suitability for intended purpose.
- C. Time frame for submitting **Substitutions:** within 5 (five) days prior to receipt of bids.

## XI. Logistics discussed:

- A. Staging areas – On site and will be identified at the Pre-Construction Meeting.
- B. Utilities and coordination – Larry Bedsaul will be the contact for utilities.
- C. Site limitations – Buildings as scheduled.
- D. Access to premises and adjacent spaces – no limitations.

- E. Contractor parking – At staging area.
- F. Materials storage – At staging area.
- G. Contractor can use toilet facilities in the buildings – No.
- H. Contractor personnel will be allowed to eat at the staging area.
- I. Contractor will not be required to have special identification.

**XII. Security issues discussed**

- A. Employees will not have to be screened by security. Use common sense as to which employees that are used on this project. Do not use employees with criminal records.
- B. Employees will have to go through an orientation.
- C. Vehicle and equipment can remain at the construction site at night as long as they are secured.
- D. Work will be limited to the hours of approximately 6 AM to 6 PM for Bldg. 9 and 10. Work in Bldg. will be as described in the specifications.
- E. Obey all traffic signs, especially the posted the speed limits.
- F. No guns, tobacco products, drugs, alcohol beverages.

**XIII. Protection of Adjacent Areas and Facilities.**

- A. Coordination with Owner, Occupants and Neighbors.

**XIV. Bid Documents and Addenda.**

- A. Drawings and Specifications.
- B. Acknowledgment of receipt of all addenda shall be required.

**XV. Separate Owner Contracts and Other Construction Projects that will be on going during this project. It is not anticipated that these projects will affect the implementation of this project.**

- A. Roof replacement Project.
- B. Rethermalization equipment project.

**XVI. Bidders Questions:**

- A. All materials per building will need to be on site before start of construction.
- B. Contractor will need to protect and/or move furniture within spaces they are working.
- C. DMHMRSAS handles all special inspections unless indicated otherwise.
- D. The Plan Holders List will be included in the Adendum.

**XVII. Issuance of this Agenda will be issued to all attendees, listed parties and document holders after incorporating specific issues of this project.**

**XVIII. Additional discussion items.**

- A. Specifications and drawings list manufacturers names. This is for quality only. The project is an open specification and any supplier that meets the specifications will be acceptable.
- B. Project should take approximately 365 days.
- C. There will be no utility shutdowns without coordinating with SWVTC.
- D. Virginia Sprinkler is the current sprinkler contractor at SWVTC.

**PREBID MEETING ATTENDANCE****DATE:** October 27, 2009**PROJECT CODE:** 720-10880-38-11**PROJECT:** Replace Ductwork in Buildings 1, 2, 9 and 10

<b>NAME</b>	<b>COMPANY</b>	<b>PHONE/FAX</b>	<b>EMAIL</b>
David A. Kincaid	Kincaid Bryant, PC	434-846-6510 434-846-0005 Fax	<a href="mailto:dkincaid@kbengineers.com">dkincaid@kbengineers.com</a>
Karl Fears	Integrated Project Services	804-363-9890 804-561-2745 Fax	<a href="mailto:kfears@ipsva.com">kfears@ipsva.com</a>
Dick Felts	SWVTC	276-728-1138 276-728-3127 Fax	<a href="mailto:richard.felts@dbhds.virginia.gov">richard.felts@dbhds.virginia.gov</a>
Larry Bedsaul	DMHMRSAS	276-233-2799 Cell 276-728-3127 Fax	<a href="mailto:larry.bedsaul@dbhds.virginia.gov">larry.bedsaul@dbhds.virginia.gov</a>
Wayne Gauldin	Valley Mechanical	540-382-2389 540-381-0576 Fax	<a href="mailto:wgauldin@valley-mechanical.com">wgauldin@valley-mechanical.com</a>
Josh Cox	Amber Contracting	336-786-6353 336-786-1507 Fax	<a href="mailto:jcox@ambercontracting.com">jcox@ambercontracting.com</a>
Kirk Perdue	Lionberger Construction	540-989-5301 540-989-5426 Fax	<a href="mailto:kperdue@kionberger.com">kperdue@kionberger.com</a>
Lori Crosby	W. M. Schlosser	757-312-0649 757-312-0658 Fax	<a href="mailto:rcrump@wmschlosser.com">rcrump@wmschlosser.com</a>
David Largent	Highlands Mechanical	276-728-5777 276-728-5795 Fax	<a href="mailto:david@highlandsmechanical.com">david@highlandsmechanical.com</a>
Joe Kennie	VA Refrig. Inc.	804-798-9216 804-640-3410 Fax	<a href="mailto:jkennie@vri-usa.net">jkennie@vri-usa.net</a>
Jay Nash	WACO, Inc.	540-473-2891 540-473-2931 Fax	<a href="mailto:jnash@wacoinc.net">jnash@wacoinc.net</a>
Curtis Adams	Varney, Inc.	540-343-8580 540-343-1707 Fax	<a href="mailto:cadams@varneyinc.com">cadams@varneyinc.com</a>
James Bolling	Moore's Mech.	434-309-2542 434-369-5823 Fax	<a href="mailto:jbolling@mooreselectric.com">jbolling@mooreselectric.com</a>

**PREBID MEETING ATTENDANCE**

**DATE:** October 27, 2009

**PROJECT CODE:** 720-10880-38-11

**PROJECT:** Replace Ductwork in Buildings 1, 2, 9 and 10

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7#s \$ 200.00  
25.00

\* KEBID

08103-SWVTC - Replace Ductwork Bldg. # 1,2,9+10

Pre Bid conference Oct 27

Bid Date 11/17/09 2:00pm opened 11/18/09 2pm

SET NO.	Received By	Shipped Date	Deposit	Phone & Fax Nos.	Documents Returned	Deposit Return
1	Kincaid & Bryant	10-20-09	N/A			
2	SWVTC Dick Felts Bldg 10	10-20-09	N/A			
3	McGraw Hill Construction 9 North Third St. Richmond VA 23219 andrea_kerwin@mcgraw-hill.com	10-20-09	N/A	804-343-2034 Fax 804-343-2701		
4	Builders Exchange Inc 3207 Hermitage Rd. Richmond, VA 23227 aeditor@bexva.com	10-20-09	N/A	804-353-2788 Fax 804-353-8440		
5	Valley Construction News 356 Campbell Ave, S.W. Roanoke, VA 24016 emily.vw@yahoo.com	10-20-09		540-344-8127 540-344-0293		
6	Reed Construction Data 30 Technology Parkway, South Suite 500 Norcross, GA 30092 recprocessor@reedbusiness.com	10-20-09		Fax 303-265-5033	10/28/09	
7	Virginia ISQPT 4505 Columbus St, Suite 104 Virginia Beach, VA 23462 virginiaplanroom@isqpt.com	10-20-09 Lee		800-364-2059 x 8170 Fax 800-570-8187	10/30/09	
8	Karl A. Fears Integrated Project Services Inc. 12601 N. Lodore Rd Arlington, VA 22202	10-20-09		804-794-4392 Fax 804-561-2745		
9	Waco, Inc. 11 East Main St Fincastle VA 24090 Joe Hubble	10-20-09	200.00	540-473-2891 Fax 540-473-2931		
10	W.M. Schlosser Co. Inc 2400 51st Place Hyattsville, MD 20781-1303 Tina Thomas	10-20-09	200.00	301-773-1300 EX 319 Fax 301-773-1806		
11	David Lagan Highland Mechanical Corp. 1118 E. Stuart Dr. Hillsville, VA 24343	10-20-09	200.00	276-728-5777 Fax		

SET NO.	Received By	Shipped Date	Deposit	Phone & Fax Nos.	Documents Returned	Deposit Return
12	Service Contracting of VA, Inc. 4973 Stepp Place Dublin, VA 24084	10/20/09	200.00	540-674-0030 fax 540-674-1805		
13	Owner Larry Redzawl	10/20/09	N/A			
14	Lionberger Construction 5903 Starkey Rd. Roanoke VA 24018-0507 Kirk Terdine	10/20/09	200.00 25.00	540-989-5301 fax 540-989-5426		
15	W.M. Schlosser 1025 Executive Blvd. #109 Chesapeake, VA 23320	10/22/09	200.00 25.00	757-312-0649 ext. 999 757-312-8261 fax 757-312-0658		
16	Amber Contracting Co., Inc. 1415 Fancy Gap Road Mount Airy, NC 27030 Josh Cox	10/22/09	200.00 25.00	336-786-6353 fax 336-786-1507	jcox@ambercontracting.co	
17	Valley Mechanical Contractors 2869 River Rd. Christiansburg VA 24073 Wayne Gaskin	10/22/09	200.00 25.00	540-382-2389 fax 540-381-0576		
18	Constructor Data Company Oakbrook Terrace, IL Jennifer Telen 60181	10/22/09	200.00 25.00	800-872-7878 at 2420 800-487-7878	11/4/09	
19	Clark Brothers Co. Inc. Stuart, VA 24171-0267	10/27/09	400.00 picked up			
20	Clark Brothers Co. Inc. P.O. Box 267 Stuart VA 24171-0267	10/27/09	" picked up			
21	Woodward Electrical Contractor 27066 North Fork River Rd. Saltville, VA 24370	10/27/09	200.00 picked up	276-944-4747		
22	Virginia Refrigeration, Inc. 11191 Hopson Rd. Ashland, VA 23005	10/27/09	200.00 picked up	804-798-9216 fax onl. naa 115.00		

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